

BMUMC Leadership Board Meeting

February 18th, 2020 / 7:00 PM

Board Attendees

Present: Rachel Smith (Chair), Kerry Shirk, Travis Curry, JT Young, Grace Mahon, Melissa Morgan, Bryan Langdon, Mark Haussmann (secretary)

Guests - Doug Winner (treasurer), Charlene Reigle

Agenda

I. Old business

- A. Update the leadership council list (on bulletin board and website)
 - 1. Discussed having a leadership board email that if someone sends to that address would come to all of us
 - 2. The website needs to be updated with the current board
 - 3. Announce to the congregation who is on the leadership board at the beginning of each year
- B. Minutes
 - 1. will be in the back of the church
 - 2. Will also be on the website
- C. Change the locks on the BB director door
- D. We now have a credit card for Busy Beaver
- E. Sharing with the church about finances during every month that has a 5th Sunday: this turns out to be quarterly
 - 1. Every Sunday we could discuss a different financial need (SOM, tithing, etc.)
 - 2. It was suggested that we announce this in church during announcements
 - 3. We could also then have a discussion period over coffee at the end of the service
 - 4. The budget would be shared at this point as well
- F. Busy Beaver still needs information on what types of playground equipment turf would be an option for installation.
 - 1. There will be a committee for Busy Beaver
 - 2. There will be a separate committee for the playground to help gather information and make recommendations on next steps within the available budget. The committee would include:
 - a) Parents of Busy Beaver children, potentially Kinderfolk (Jen Blanchard)
 - b) Do we have a church member who might be interested in this as well

II. Treasurer report - Doug Winner -

A. Cash analysis report focusing on major trends

1. There are many needs of the church:
 - a) Unified budget, Shares of Ministry, Capital Campaign, Missions, Etc.
 - (1) In the month of January over the past 4 years we have seen a 42% decrease in revenue from offerings in our Unified Budget
 - (2) Over the year, discounting major bequests, our annual unified budget offering is also down from 2017 to 2018, and again from 2018 to 2019
 - b) Busy Beaver's revenues are also currently under budget compared to last year for the month of January
 - c) Taken together the treasurer has major concerns about finances for the year, which were heard and confirmed by the board
 - d) There was a discussion that we need to be very proactive and need to discuss this with the church, and different options were discussed on how to do this.
 - e) Grace made a motion that we hold off making further payments on Shares of Ministry until we have collected enough to meet what we have already paid for January. Bryan seconded. All were in favor.
2. Credit card statements - we discussed the need for more information for purchases that are being made on issued credit cards. All were in favor.
3. Capital campaign - we had a discussion on whether we need to pay this off as fast as possible given the other current financial needs.

III. Salary increases for Busy Beaver (Charlene)

- A. An executive session was held to discuss personnel matters

IV. Ministry Team Updates

A. Busy Beaver - Charlene Reigle

1. Liaison - Melissa Morgan
 - a) Melissa discussed who would be on the Busy Beaver Ministry Team
 - (1) Patty Johnston, Charlene Reigle (non-voting), Melissa Morgan, Heaven Reinard,
 - (a) Would like another board member if possible.
 - (2) Many decisions could be addressed by this committee: dress code, use of supplies, etc.
 - (a) These decisions can then be reported in a ministry report to the Leadership board
 - (3) For decisions that have a financial impact or involve licensure or major purchases/repairs, this Busy Beaver Ministry Team would bring forth recommendations to the Leadership board who would discuss if needed.
2. Groups that are using the building are not being conscientious about daycare hours.
 - a) We need to get building user agreements
 - b) Do we need signage for the entries for both sides of the building
 - c) An intercom would be helpful, but would cost more
3. Carpet estimates
4. Charlene got the state license

B. Hospitality Ministry - Emily Haussmann

1. Liaison - Mark Haussmann
 2. Salty and Baked and how often they use the kitchen was discussed
- C. Youth Ministry
1. Liaison - Becky Rice
- D. Worship Ministry - Retta Lincicome
1. Liaison - Kerry Shirk
 - a) Discussion of whether we should bring back red pew pads
 - b) Take up a collection for Bethany UMC in Milton
 - (1) Board agreed that we should. A collection date will be advertised for early March.
 - c) Prayer chain
 - (1) Email blast about a prayer request or also follow-up
- E. Christian Education - Corrine
1. Adult Sunday school class host an after-church meet-and-greet on the Sunday at the end of month this week.
 - a) We could have other groups organize this as well
 - (1) March - Leadership board will host
 2. We are restructuring Sunday school beginning February 9 to meet the needs of the current kids attending. We will have preschool and younger in the nursery, kindergarten through 4th in the upstairs kinderfolk room, and 5th and up with the youth.
 3. We will have an Easter pot luck coming up and an egg hunt.
 4. We will be starting a kit club, which will be for the younger elementary kids. Think of a younger youth group. We are hoping to kick this off in March.
 5. We will have a children's service/end of the Sunday school year service in May, to be determined.
- F. Building - Mark Haussmann and Bryan Langdon
1. **Ceiling leaks in Parker Building** -
 - a) Bryan has sent on pictures to Grace and T-Ross regarding the leak
 2. **Kinderfolk toilet** -
 - a) Continued issues with the grinder. Curt Keiser fixed this. Paper towels were put in the toilet which clogs the grinder. Kinderfolk has been good to not do this in the past, and we need to make sure the same is true with Sunday School classes.
 3. **Custodian closet level 1 leak** -
 - a) a leaking pressure release valve that Chuck found. Curt Keiser is coming in to take a look.
 4. **Downstairs kitchen sink leak** -
 - a) Chuck found the issue and we are having Curt Keiser look at this as well.
 5. **Outside groups who use the building** -
 - a) Trying to put together a list of groups that use the building so we can have them sign user agreements. It hasn't been easy getting this information.
- G. Missions ministry - Eustacia Muir
1. Beacon Free Shop
 - a) Caitlin and Brad agree to continue to organize, getting helpers, and purchasing supplies
 - b) they are going to start a counter service with an order form

- c) Thoughts on Donations - Christy Brouse will call Dewalts? - maybe we can try Weis, Giant, Walmart also
 - d) Grants - Eustacia will email some others
 - e) Beacon Ministries Pledge cards
 - f) Talk with Doug and Deb about money coming in for Beacon shop and how to organize this
2. Hungry for Change
 - a) Decided to try for 2 talks this year, one in the spring and one in the fall
 - b) Awareness of other religions
 - c) Mindy will ask Buddhist Monk for April/May
 3. Dinner by the River - Retta stated she is able to continue organizing this
 4. Arts Festival - Have the youth help with this as a fundraiser for their mission trip
 - a) I will contact Arts council to sign up for spot
 - b) Ask Nick if he can help with this
 5. Put a form in the bulletin one Sunday to assess the congregations thoughts on Mission/Outreach
 - a) A way to decide about the Change the World cans
 6. Next meeting discuss Mission Fund distribution for last years funds
- H. Beacon Free Ministry - Caitlin Brocious
1. We have two volunteers working February 7th along with Pastor JT
 2. We have decided to move towards a “counter service” approach to The Free Shop. Each person that comes to The Free Shop will be asked to fill out an “order form” of the items they need. They will then be asked to have a seat at a table in the Fellowship Hall (this will help organize large groups of people if we get busy as well). Once their order is bagged and ready we will then call their name and they will then pick up their items and leave. We are also including a maximum number allowed by each item. This will limit the items that are given away- exceptions will be made in certain circumstances.
 3. I will be shopping, restocking, printing order forms, and reorganizing the shop before February 7th so everything will be ready and available for the volunteers on the 7th.
 4. I plan to discuss The Free Shop at the Outreach Meeting with Eustacia.
 5. Sustaining the shop financially is still a concern moving forward. I have created monthly pledge cards that I plan to hand out to the community. If you know of any specific organizations or individuals that would be interested in receiving monthly pledge cards, please let me know, I am happy to reach out to them.

V. **Pastor's report**

- A. Confirmation class - 7 kids signed up
- B. New members class - bringing in 17 new members
- C. A new District Superintendent has been named
 1. Gary Weaver will start on July 1st
- D. We will be looking for a new board member (who may also serve as the lay leader)
 1. We discussed some ideas and want to hear from the nominations committee
 2. Oceanna Brubaker has resigned from the Board effective immediately.
- E. Discussion of Director of Busy Beaver

1. We are still on schedule to post the job in or before March with plans to hire in or before June

Action Items for March meeting

1. Minutes posted on the webpage (JT)
2. Change the locks on the Bus Beaver office (Mark and Bryan)
3. Send template to Charlene to be document pay adjustments for staff (Rachel)
4. Explore the possibility of getting signage for the doors (Mark will explore)
5. Email blast for a prayer chain (JT)
6. Dividers for Busy Beaver (Becky)
7. Milton UMC offering (JT)